

Board Meeting (following Annual Community Potluck) – Thursday, March 5, 2020, in Portal Rescue Classroom

Attending: Board members Cary Booth, Bill Wilbur, Jackie Lewis, David Newton, Dinah Davidson, and Victor Shawe; Active members Susanne Apitz, Bonnie Bowen, Lee Dyal, Rolf Koford, Carolyn Nordstrom and Barbara Roth; Community Members Delane Blondeau, Barb Miller, and Ali Morse.

1. Call to Order

President Cary Booth called the meeting to order at 6:19 pm.

2. Adoption of Agenda

Dinah moved that the agenda be adopted without change, Victor seconded, and the agenda was adopted unanimously.

3. Approval of Minutes

3.1 Jackie moved, and David seconded, approval of the minutes for the January 15 board meeting (reference <https://www.portalrescue.com/board/minutes/#0120>), and the vote was unanimously in favor.

3.2 Jackie moved, and David seconded, approval of the minutes of February 24 Special Board Meeting, and the vote was unanimously in favor.

4. Reports

4.1. Vice-President (Bill Wilbur)

4.1.1. Bay doors: yesterday Greer Millworks said they had received the proper roll-up chain and would both install this and fix the track on the south door soon. The panels on the south door have already been repaired.

4.1.2. While doing dishes at Soup's On, Bill realized that we need a light over the sink in the ambulance bay, and a single LED bulb light is on order. Also in the bay, four LED 2-bulb fixtures will be replaced where ballasts have failed.

4.2. Fire Chief (David Newton)

4.2.1. There have been no operations since the January meeting.

4.2.2. January training was poorly attended, but the February session was well attended.

4.2.3. Lee Dyal has prepped the CAFS skid unit on Red Brush 6 to be removed.

4.2.4. We should hear about a pending VFA grant application from AZ State Forestry soon.

4.2.5. Many of our firefighters attended their annual Wildland Refresher in Animas in February.

4.2.6. The Bryx911 cellphone dispatching app is running and members like it.

4.2.7. The County's new radio tower at Antelope Pass is now working, and they are trying to implement our standard 2-tone alert. David will provide training as we move to a new primary dispatch radio channel.

4.3. EMS Assistant Chief (Jackie Lewis)

4.3.1. John Yerger can no longer serve as EMS chief because of his frequent and extended absences. Jackie thanked John for his two years of service.

4.3.2. Jackie will take over as EMT Chief, and she appreciates members of our EMT team agreeing to assume various positions of leadership and responsibility.

4.3.3. Portal Rescue has been dispatched to three calls since the January meeting, but EMTs were unavailable for one of these calls.

4.3.4. Several residents have expressed interest in the EMT class to be offered in Animas in mid-July. Typically, students pay in advance, but we may need sponsors for students who cannot cover tuition in advance. Jackie asks the community for volunteers willing to sponsor partial or full tuition if this is necessary. Students (or their sponsors) are reimbursed when a student is licensed as an EMT and joins Portal Rescue. An email will go out to the community once tuition cost is determined. David Newton volunteered that Chuck Kramer Scholarships are available for EMT training. Jackie should contact Chief Josh Steinberg at Sunsites-Pearce FD for details). Reimbursements must be made to a person or persons, not to an agency.

4.3.5 Barbara Roth is now licensed in New Mexico.

4.3.6. With help from EMTs and Ali Morse, the ambulance bay and attic are still being organized.

4.3.7. Thanks to Bill Wilbur for picking up and bringing four large oxygen cylinders into the ambulance bay.

4.4. Treasurer (Jackie Lewis)

4.4.1. Our year-to-date Income is \$11,075.37, and year-to-date expenses are \$6,170.53.

4.4.2. Gross income from this year's Soup's On fundraiser was \$8,190, including \$2,361 in donations and \$5,829 in food, raffle and sales. Reimbursed expenses totaled \$840.97, and donated expenses amounted to \$261.86. Net profit totaled \$7,349. Some supplies and reworked sandwich boards and signs can be used next year.

4.4.3. Repair of the bay sink came in at \$302.84, and Victor Shawe did a fantastic job. If anyone would like to make a donation in exchange for grout or RedGard (3/4 gallon left – \$50 new), we would be happy to pass these on (while RG is still pliable).

4.4.4. The CD held at Washington Federal was rolled over to another 5-year CD in January.

4.4.5. A CD held at Edward Jones matures in May, and we can roll it over. If we need to use the checking account, we must order new checks.

4.5. Member at Large (Victor Shawe) – nothing to report.

4.6. President (Cary Booth)

4.6.1. Huge thanks go out to Jenny Knapp, who did a terrific job on this very successful 3-day major fundraiser.

4.6.2. It's been a very busy year for deferred maintenance, and Cary thanks the many people who have taken responsibility for various projects. These people include: Bill Wilbur, for dealing with transfer of Rescue 3, purchase of a new truck, work on the classroom floor and other maintenance projects; Victor Shawe and David Newton for replacement of sky lights, David also for installing outdoor lights, Lee Dyal for assistance with various projects, and Dinah Davidson for secretarial work. Cary also thanked everyone else who worked on the classroom floor and walls, active members for responding to calls, community members who donated to the organization, and Barb Miller and Bonnie Bowen (now taking over from Barb), who have maintained the classroom calendar.

5. Old Business

5.1. The Board affirmed, unanimously, the prior email vote in favor of acquiring a new laptop for the RO office. Barring any supply issues, our order ships on March 27, and we will be charged on the ship date. Bill will donate a keyboard and mouse.

5.2. The Board approved a 2020 budget of \$43,050, plus approximately \$600 for the laptop. This figure is notably low because we anticipate low maintenance expenditures for facilities and vehicles, and little in the way of training costs. Bonnie Bowen volunteered that she hopes to publish a new phone book, which will bring profit over expenditure. Jackie moved, and Dinah seconded, a proposal to adopt this budget, with the option of revisiting the decision during the year. The vote was unanimously in favor.

6. For the Good of the Order

6.1. The next blood drive is scheduled for March 20, from 10 am to 3 pm AZ time. Afternoon appointments (and fresh cookies) are available, and walk-ins are welcome.

6.2. Soup's On review – Thanks again to Jenny Knapp, who spent an incredible ~ 200 hours working on this year's event. Jenny would volunteer to do just one part of this 5-part job next year, and if we want this event to continue, we will need a new person to take over the top job, plus at least four others to assume responsibility for other responsibilities, including: (1) marketing (need a replacement for Karen Fasimpaur); (2) set up and take down; (3) food and soup coordination (thanks to Susanne this year); (4) acquisition and awarding of small door prizes (a big hit this year, with hopes of securing 4 per day next year); (5) management of raffle. With more than \$7,000 coming in from this fundraiser, we really need volunteers to step up and take over these tasks.

7. New Business

7.1. Welcome to our new Active Members (all Radio Operators): Susanne Apitz, Bonnie Bowen, Dinah Davidson, and Bill Wilbur.

7.2. Nomination and election of Portal Rescue Board Members for March 2020 – March 2021

7.2.1. Carolyn Nordstrom was nominated to fill a required Active Member slot and will become our Member at Large.

7.2.2. Bill Wilbur has served as a board member (President, Vice-President, Treasurer) for 13 years without a break, so we will grant him a break this year and thank him profusely for his long service.

7.2.3. Cary consents to continue as President, and Dinah Davidson, to continue as Secretary. Both are Community Members.

7.2.4. Victor Shawe agrees to serve as Vice-President.

7.2.5. Ali Morse was nominated by Carolyn as a new Community Member and briefly recounted her background. As manager of a public radio station and director for a watershed group (both nonprofit organizations), she managed several federal, state, and local grants. She was also deputy treasurer of San Juan County, CO. After Victor seconded her nomination, Ali was elected Treasurer by acclamation. Jackie will work with her to pass along the knowledge needed to assume these responsibilities.

7.2.6. Jackie Lewis (EMT Chief) and David Newton (Fire Chief) continue as Active Members of the Board.

7.3. Cary, Victor, Dinah and Ali will have to meet together at the Washington Federal branch in Douglas to make changes to signatories on account # 2117256988. Jackie and Bill will be removed as signatories.

7.4. Bill will pass along the information that Cary needs to maintain our good standing with the AZ Corporation Commission (deadline March 10). Jackie will send the updated membership list to Workman's Comp.

7.5. Bill and Victor will talk with Cary about installing the hearing loop for the classroom.

8. Adjournment: Cary moved to adjourn, Jackie seconded, and we adjourned at 7:12 pm.